**Chalk Ridge Primary School (CRPS)**

**CONFIDENTIAL Minutes of the Resources (incl. Buildings) Committee Meeting**

**held on Wednesday 7th February 2024 at 6pm**

**at Chalk Ridge Primary School**

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| Present: | | Kishor Patel (KP) – Committee Chair (Co-opted Governor)  Sue Jackson (SJ) – Headteacher (‘the HT’)  Chanin Lloyd (CL) – Co-opted Governor  Ian Ross (IR) – Co-opted Governor | |
| Apologies: | | Sue Baskerville (SB) – Deputy Headteacher and Co-opted Governor  Elliot Roberts (ER) – Co-opted Governor | |
| In Attendance: | | Laura Goodall (LG) – School Finance Manager and Data Protection Officer  Cath Lincoln (CLN) – Clerk | |
| **Item** |  | | **Action** |
| 6. | **PAN update**  The latest predicted pupil numbers from Hampshire County Council (HCC) were shared verbally with the committee. It does not look like the situation will improve soon (still low numbers of school age children predicted in the school’s catchment area). ***Action:*** *IR to forward a copy of these figures.* The school still has their options open for the 2024-25 PAN. HCC expect the school to be one-form entry once the decision for 2024-25 has been made. A decision for the future has to be made by September this year.  Governors discussed the need for more information to inform the governing body’s decision. Work has been done previously on modelling a one-form entry scenario financially. Staffing costs will reduce but income will reduce, due to less children. LG consulted EFS previously for advice on how to map this. It would take five years for the school to become fully one-form.  The school also needs to consider other opportunities for use of their building for example for SEND or childcare, noting recent government funding for the latter. It is understood the school can do what they want with the building as long as they don’t change the building physically and that they get County’s agreement for repurposing.  ***Action:*** *LG to re-do budget scenario planning for one-form entry noting assumptions and allowing for flexibility in the excel to change value inputs for different scenarios. This is to be actioned after LG has completed May budget work.*  ***Action:*** *PAN working group to be established once PAN scenario work has been completed by LG.*  CRPS has received 66 applications for Year R for September 2024 – 35 first choice, 14 second, 17 third. | | **IR**  **LG**  **All Govs** |

The meeting closed at 8.09pm.

**Minutes Signed:**

**Date Signed:**